



ARIZONA DEPARTMENT OF PUBLIC SAFETY SOLCITATION AMENDMENT

SOLICITATION NO. R9-5-061

2102 West Encanto Blvd.
Phoenix, Arizona 85009
(602) 223-2451
Fax (602) 223-2944


Amendment 1

The following changes are being made to the above referenced solicitation for **RENOVATIONS- AVIATION MAINTENANCE SHOP.**

1. Page 5 "Scope of Work; BASE BID": At west end of Maintenance shop; change first indent item as follows: Demolition of existing walls, floor coverings, wall base, fluorescent lighting, light switches, etc. within rooms # 119, 120 & 121.
2. Page 5 "Scope of Work; BASE BID": At east-end of Maintenance Shop; change second indent item as follows: Relocation of existing exhaust fan and replacement of window glass at existing exhaust fan location.
3. Page 8 of 13: on "Enlarged Plan of Existing Hanger Maintenance Area"; Walls separating room #128 from Room #127 should be dashes in lieu of solid line.
4. Page 11 of 13; "Plan Sheet # A-4": Add plan Note # 7 at walls separating Room #128 from Room #127 (remove existing walls and ceiling construction at Room #128)
5. Page 11 of 13; "Plan Sheet # A-4: Add Plan Note #6 at new mesh partition separating Hallway #123 from room #127.
6. Page 12 of 13; "Key Note Legend, Plan Sheet # A-4: Change Plan Note #1 to read: "Remove existing eye wash fountain and remove existing wall to limits shown".
7. Page 12 of 13; "Key Note Legend, Plan Sheet # A-4": Change Plan Note # 8 to read: "Relocate existing exhaust fan to north-west corner of Existing Hanger Area and replace window glass at existing fan location".

PLEASE SIGN, DATE AND RETURN THIS AMENDMENT WITH YOUR SOLICITATION RESPONSE:

All other conditions of the solicitation shall remain in their entirety!

Vendor hereby acknowledges receipt and understanding of above solicitation amendment.	The above referenced Solicitation Amendment is hereby executed this
Signature _____ Date _____	29 th day of April, 2005 at Phoenix, Arizona.
Typed Name and Title _____	 Linda J. Roberts, Procurement Supervisor
Name of Company _____	



REQUEST FOR QUOTATION

QUOTATIONS WILL BE RECEIVED UNTIL 5:00 P.M. M.S.T.
ON

DATE: 05/09/2005 RFQ NO. R9-5-061

ARIZONA DEPARTMENT OF
PUBLIC SAFETY
2102 W. ENCANTO BLVD.
P O BOX 6638 MAIL DROP 1330
PHOENIX ARIZONA 85005
PHONE (602) 223-2451
FAX (602) 223-2944

Page 1 of 15

VENDOR QUOTATION

Read the terms and conditions attached before preparing your quotation. Vendor should quote his best price, **FOB Destination**, including all delivery charges. Delivery schedule and discount for early payment should be indicated in the spaces provided below. Return your quotation promptly to Finance at the above address, referencing the RFQ number on your return envelope, or fax to (602)-223-2944.

THIS IS NOT A PURCHASE ORDER.

DELIVERY POINT: Arizona DPS
2615 E. Airline, Phoenix, AZ 85034

PROCUREMENT SPECIALIST:

Bill Heiner

ITEM	QTY	UNIT	DESCRIPTION	UNIT PRICE
			PROJECT: Renovations of existing Maintenance Shop area at Phoenix Aviation Facility. Project B25050 LOCATION: DPS Building M-260 2615 E. Airline Phoenix, AZ 85034 DESCRIPTION: Provide construction per Scope of Work, Special Terms & Conditions and Attachments. TIME: Thirty (30) calendar days from Notice to Proceed to completion of project.	
1	1	Ea	Base Bid including Tax:	\$ _____
2	1	Ea	Add Alternate No. 1	\$ _____
3	1	Ea	Add Alternate No. 2	\$ _____

THIS SECTION MUST BE COMPLETED BY VENDOR

Company Name _____ Address _____ City _____ State _____ Zip _____ Telephone No. _____
Fax No. _____

Delivery is promised within _____ calendar days after receipt of an order. If payment is made within _____ days after receipt of goods or services, the buyer is entitled to a discount of _____ % on the above listed price(s).

Signature _____

Date _____

Typed Name and Title _____



RFQ # R9-5-061

Arizona Department of Public Safety
2102 W. Encanto Blvd.
P. O. Box 6330 Mail Drop 1330
Phoenix, AZ 85005
Phone: (602) 223-2451
Fax: (602) 223-2944
Page 2 of 15

The State of Arizona's Uniform Terms and Conditions, and Instructions to Offerors are hereby incorporated by reference.

1. Quotations, in order to receive consideration, must be on page one, signed and received in DPS Finance no later than the time and business date specified on the Request for Quotation.
2. These are informal quotations and are not read at a public opening, but information may be obtained at any time after they have been tabulated, evaluated and awarded.
3. Unless otherwise specifically provided in this Request for Quotation, all equipment, materials, parts and other components incorporated in the work or end item covered by this contract shall be completely new, of the latest model and of the most suitable grade for the purpose intended. Any and all work under this contract shall be performed in a skilled and workmanlike manner.
4. In case of error in the extension of prices in the Quotation, the unit price will govern. No Quotation shall be altered, amended or withdrawn after the specific date for receiving Quotations. Negligence on the part of the Vendor in preparing the Quotation confers no right for the withdrawal of the Quotation after it has been opened.
5. Unless the Vendor states otherwise, the Buyer reserves the right to award by individual line item, by groups of line items, or as a total, whichever is deemed most advantageous to the State.
6. The State of Arizona is exempt from Federal Excise Tax, including Federal Transportation Tax. Exemption certificates will be furnished upon request. Sales tax, if any, should be indicated as a separate item.
7. A separate invoice shall be issued for each shipment and no payment will be made prior to receipt of goods or services and correct invoice. Payment shall be subject to the provisions of Title 35 of Arizona Revised Statutes.
8. Payment discount periods will be computed from the date of receipt of goods/services or correct invoice, whichever is later, to date Buyer's warrant is mailed. Unless freight and other charges are itemized, any discount provided will be taken on the full amount of invoice. Payment discounts of thirty (30) calendar days or more will be deducted from the bid price in determining the low bid. However, the Buyer shall be entitled to take advantage of any payment discount offered by the Vendor provided payment is made within the discount period.
9. Periods of time, stated as a number of days, shall be calendar days.
10. Samples requested must be furnished free of any expense and, if not destroyed or required as a future quality standard on award items, will upon request, be returned at the Vendor's expense.
11. Vendor agrees to indemnify, defend, and save the Buyer harmless from any loss, damage or expense whatsoever resulting to the Buyer from any and all claims and demands on account of infringement or alleged infringement of any patent in connection with the manufacture or use of any product included in this Request for Quotation. Vendor will indemnify Buyer against all claims for damages to persons or property resulting from defects in materials or workmanship.
12. The right is reserved to reject any, or all, bids, combinations of items, or lot, and to waive informalities not inconsistent with law.
13. Any manufacturer's names, trade names, brand names or catalog numbers used in the specifications are for the purpose of describing and establishing the general quality level, design and performance desired. Such references are not intended to limit or restrict bidding by other vendors but are intended to approximate the quality design or performance which is desired. Any bid which proposes like quality, design or performance will be considered. If the description of your offer differs in any way, you must give complete detailed description of your quotation including pictures and literature where applicable. Unless a specific exception is made, the assumption will be that you are bidding exactly as specified on the Request for Quotation.
14. Erasures, interlineations or other changes must be initialed by the person(s) signing the Request for Quotation.
15. This Request for Quotation and any resulting contract shall be governed by the Uniform Commercial Code, as adopted in the State of Arizona and the Arizona Procurement Code and shall be governed by the law of the State of Arizona. Suits pertaining to this Quotation may be brought only in the courts of the State of Arizona.
16. Any contract resulting from this Request for Quotation is subjected to cancellation by the Governor for conflict of interest pursuant to A.R.S. 38-511, the provisions of which are incorporated herein.

DPS PURCHASING
SPECIAL TERMS AND CONDITIONS

RFQ # R9-5-061

602 223 2944 P.03
Arizona Department of Public Safety
2102 W. Encanto Blvd.
P.O. Box 1660 Mail Drop 1330
Phoenix, AZ 85005
Phone: (602) 223-2451
Fax: (602) 223-2944
Page 3 of 15

- 1.0** Evaluation: In accordance with the Arizona Procurement code §41-2535, awards shall be made to the responsible bidder submitting the quotation which is most advantageous to the State and conforms to the solicitation.
- 2.0** It is the bidder's responsibility to verify that he has received all Solicitation Amendments issued. Bidder indicates receipt and acceptance by fully completing, signing, and returning Solicitation Amendment forms with quote (if issued).
- 3.0** Solicitation Amendments are written or graphic instruments issued prior to the quote due date, which modify or interpret the Documents, including Additions, Deletions, Clarifications or Corrections. Solicitation Amendments will become part of the contract documents.
- 4.0** Contractor shall be responsible for all temporary protection and bracing needed during construction.
- 5.0** Construction debris shall be removed on a continuing basis or contained in a dumpster. The work area shall be maintained in a "neat and orderly manner."
- 6.0** Dust protection, security and safety are the responsibility of the General Contractor.
- 7.0** Existing structures, equipment, pavement, floor surfaces, etc., and any other existing materials that are not to be removed shall be protected from the Contractor's work. Items or materials damaged by the Contractor shall be repaired or replaced in kind by the Contractor to the satisfaction of DPS Facilities Management Bureau.
- 8.0** Submit work schedule to and obtain material approvals from DPS Facilities Management Bureau prior to starting work.
- 9.0** All work shall be performed by current licensed contractors in compliance with applicable codes, regulations, and material manufactures written installation instructions.
- 10.0** All new materials and work shall comply with applicable building codes and regulations. Any discrepancies discovered shall be reported immediately in writing to the Department of Public Safety Project Coordinator.
- 11.0** The Contractor's security clearance, parking, access, storage, etc., shall be as approved by the Project Coordinator, Facilities Manager, and City of Phoenix Aviation Department.
- 12.0** **ILLEGAL/NON-PRESCRIPTION DRUGS, ALCOHOL AND WEAPONS;** Illegal/non prescription drugs alcohol and weapons (of any type) are not permitted on Arizona Department of Public Safety property. Any contractor or contractor employee possessing illegal/non-prescription drugs, alcohol and/or weapons (of any type) on City of Phoenix Aviation property shall be immediately removed from the property and not allowed future access onto the property.
- 13.0** Coordinate construction with Arizona Department of Public Safety Facilities Coordinator.
- 14.0** Contractor shall be fully responsible for any and all warranty work regardless if he is the manufacturer of the equipment or not.
- 15.0** Contractor shall keep a properly qualified representative of the firm (authorized to act on the firm's behalf) available on the job site at all times while work in conjunction with this agreement is being performed.
- 16.0** No utilities shall be turned off without Arizona Department of Public Safety, Facilities Management Bureau's approval. All requests must be made a minimum of twenty-four (24) hours in advance.
- 17.0** Contractor expressly warrants that the installation will be free from defects in design, construction, materials and workmanship for a period of twenty-four consecutive months.

**SPECIAL TERMS AND CONDITIONS**

RFQ # R9-5-061

Arizona Department of Public Safety
2102 W. Encanto Blvd.
P.O. Box 1660 Mail Drop 1330
Phoenix, AZ 85005
Phone: (602) 223-2451
Fax: (602) 223-2944
Page 4 of 15

18.0 Contractor shall attend a pre-construction meeting at the site prior to starting construction.

19.0 The existing site may be viewed during normal business hours (8:00 a.m. – 5:00 p.m., Monday through Friday). Check with and obtain approval from the DPS Facilities Coordinator prior to entering the Project Site. Coordinate your site visit with DPS Facilities Coordinator, Robert Stephens, Phone (602) 223-2474.

21.0 Discount Rates: The contractor(s) shall be responsible for disclosing and honoring all applicable discount rates contained herein (i.e., Purchasing Card, Electronic Ordering Systems, Quantity Purchase, Special Educational and Prompt Payment discounts) to the Department of Public Safety. Disclosure shall be made during all verbal and written communications, order confirmations, and on invoicing activities made under the resultant contract(s). Failure to disclose and include all applicable discount rates to contracted customers may result in contract cancellation.

22.0 QUESTIONS: Questions pertaining to this solicitation shall be directed to Bill Heiner, Procurement Specialist, at (602) 223 -2451.

**Fax your response to: Bill Heiner, Procurement Specialist,
Procurement Unit, at (602) 223-2944.**

(NOTE: Responses due prior to 5:00 P.M. M.S.T. on 05/09/2005)

Please submit the attached Small Business - MBE/WBE Certification with your bid.

**SCOPE OF WORK**

RFQ # R9-5-061

Arizona Department of Public Safety
2102 W. Encanto Blvd.
P.O. Box 1660 Mail Drop 1330
Phoenix, AZ 85005
Phone: (602) 223-2451
Fax: (602) 223-2944
Page 5 of 15

BASE BID:

At west-end of Maintenance Shop (See attached plan sheets and key note legends)
the Scope of Work includes (but not limited to):

- Demolition of existing walls, floor coverings, wall base, fluorescent lighting, light switches, etc. within rooms # 119, 130 & 131.
- Install new electrical devices where shown on attached plans.
- Patch and repainting of remaining walls and doors.
- Install a suspended acoustical tile ceiling, R-12 fiberglass ceiling insulation, lay-in fluorescent lighting and rework of HVAC air ducts, diffusers and grilles.
- Lowering of existing exit sign(s), emergency lights, etc.
- Within Room #122 remove existing metal wire enclosure around the exiting storage area and reuse material for new "security partition" in Room #127.

At east-end of Maintenance Shop (See attached plan sheets and key note legends)
the Scope of Work includes (but not limited to):

- Demolition of existing wall and doorway.
- Replacement of window glass at old exhaust fan location.
- Install a full height wire mesh link partition across Room #127 (with materials from existing partition in room # 122), includes installation of a 3' x 7' high steel framed wire mesh heavy duty dutch door with a service shelf. Door to have high security latch, lock and hinges.

ADD ALTERNATE #1:

- Within Clean Rm. #122 and New Secure Parts Storage Rm.127, install suspended acoustical tile ceiling systems with R-12 fiberglass ceiling insulation. Scope includes code required changes to fire sprinkler system, removal and reinstallation of existing lighting fixtures and rework of existing HVAC air ducts, diffusers and grilles
-

ADD ALTERNATE #2:

- Within Rest Room #124, install a preformed shower stall. Scope includes relocation of existing urinal (includes fill-in of recess in existing wall), adding a plumbing wall chase, prep, finish and painting of new and disturbed wall surfaces, relocation of existing eye wash fountain and all related plumbing , etc..

NOTES:

- A All new floor coverings are N.I.C.
- B Relocation of owner's machinery, equipment, etc. is N.I.C.
- C Contract does include removal of all exposed abandoned utilities including electrical conduit, etc. within project area.

**ATTACHMENT**

RFQ # R9-5-061

Arizona Department of Public Safety
2102 W. Encanto Blvd.
P.O. Box 1660 Mail Drop 1330
Phoenix, AZ 85005
Phone: (602) 223-2451
Fax: (602) 223-2944
Page 6 of 15

In accordance with A.R.S. §41-1001 (19), A.R.S. §41-2535, and Rule R2-7-335, Arizona Procurement Rules. The following form is to be completed by the supplier to certify that acquisition of materials or services, **between the aggregate amount of \$1001 and \$50,000**, are made to small businesses.

Arizona Revised Statute §41-1001, State Government;

Paragraph 19. "Small Business" means a concern, including its affiliates, which is independently owned/operated, which is not dominant in its field and which employs fewer than 100 full-time employees OR which had gross receipts of less than \$4 million dollars in its last fiscal year. For the purpose of specific rule, an agency may define small business to include more persons if it finds that such a definition is necessary to adapt the rule to the needs and problems of small businesses and organizations.

I CERTIFY THAT THE BUSINESS IDENTIFIED ON THIS FORM IS A SMALL, MINORITY, AND/OR WOMAN OWNED BUSINESS AS PER THE DEFINITION ABOVE:

Supplier		Buyer
Name		Name
Address		Agency
City, State, Zip		Date
Contact Person		Procurement Number
Federal Tax ID or SSN		Phone
Signature		Fax
Phone and Fax		Email Address
Date		

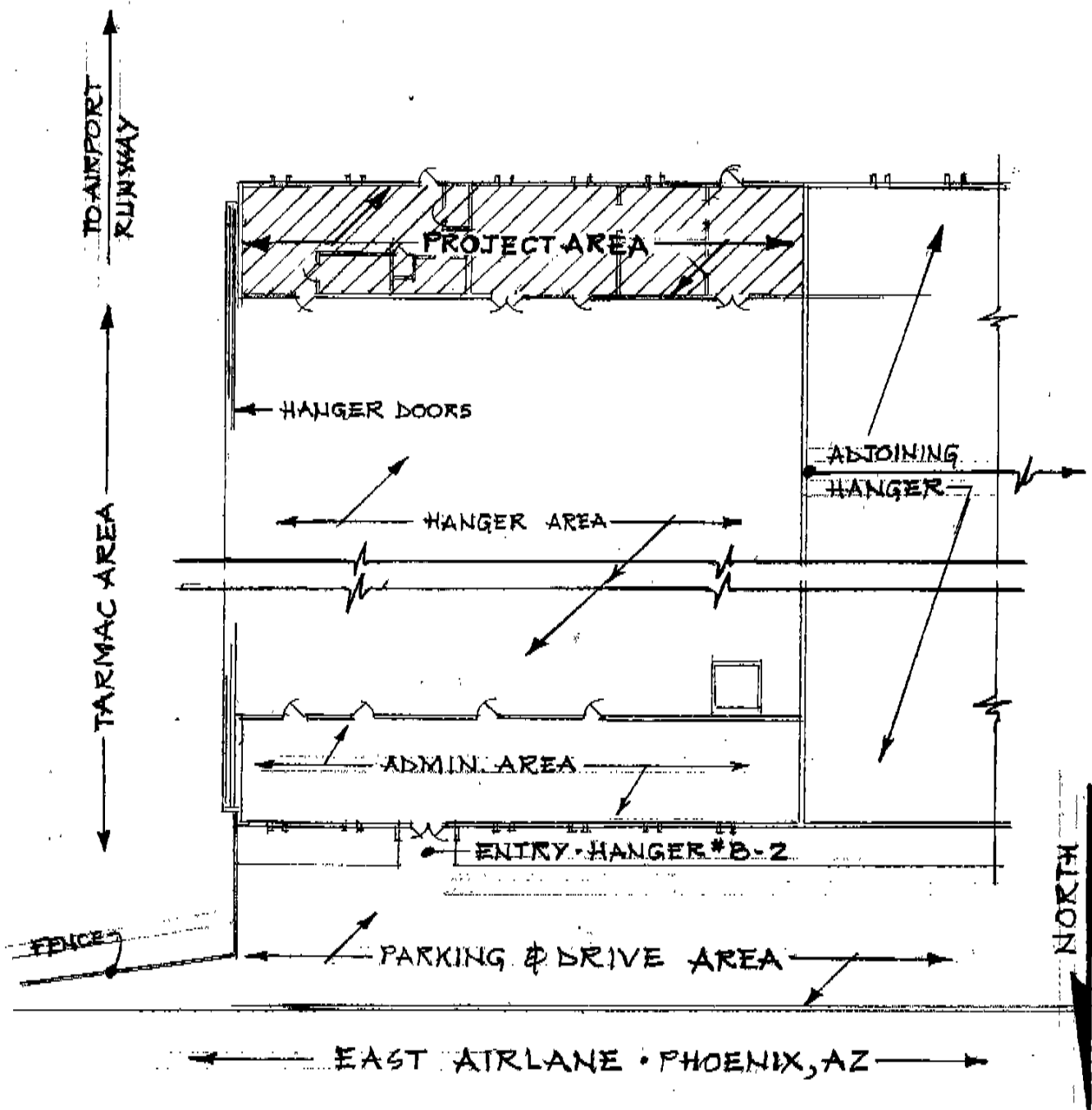
CHECK ONE ONLY

<input type="checkbox"/> Small Business	<input type="checkbox"/> Woman Owned Business	<input type="checkbox"/> Small, Woman Owned Business
<input type="checkbox"/> Small Business, African American Owned	<input type="checkbox"/> Woman Owned Business, African American	<input type="checkbox"/> Small, Woman Owned Business, African American
<input type="checkbox"/> Small Business, Asian Owned	<input type="checkbox"/> Woman Owned Business, Asian	<input type="checkbox"/> Small, Woman Owned Business, Asian
<input type="checkbox"/> Small Business, Hispanic Owned	<input type="checkbox"/> Woman Owned Business, Hispanic	<input type="checkbox"/> Small, Woman Owned Business, Hispanic
<input type="checkbox"/> Small Business, Native American Owned	<input type="checkbox"/> Woman Owned Business, Native American	<input type="checkbox"/> Small, Woman Owned Business, Native American
<input type="checkbox"/> Small Business, Other Owned	<input type="checkbox"/> Woman Owned Business, Other	<input type="checkbox"/> Small, Woman Owned Business, Other
<input type="checkbox"/> Minority, African American Owned Business		
<input type="checkbox"/> Minority, Asian Owned Business		
<input type="checkbox"/> Minority, Hispanic Owned Business		
<input type="checkbox"/> Minority, Native American Owned Business		
<input type="checkbox"/> Minority Owned Business, Other		
		<input type="checkbox"/> Non-Profit Organization
		<input type="checkbox"/> Disabled Owned Business
		<input type="checkbox"/> Non-Small, Non-Minority, Non-Woman Owned

Note: Please submit this form with your solicitation response.

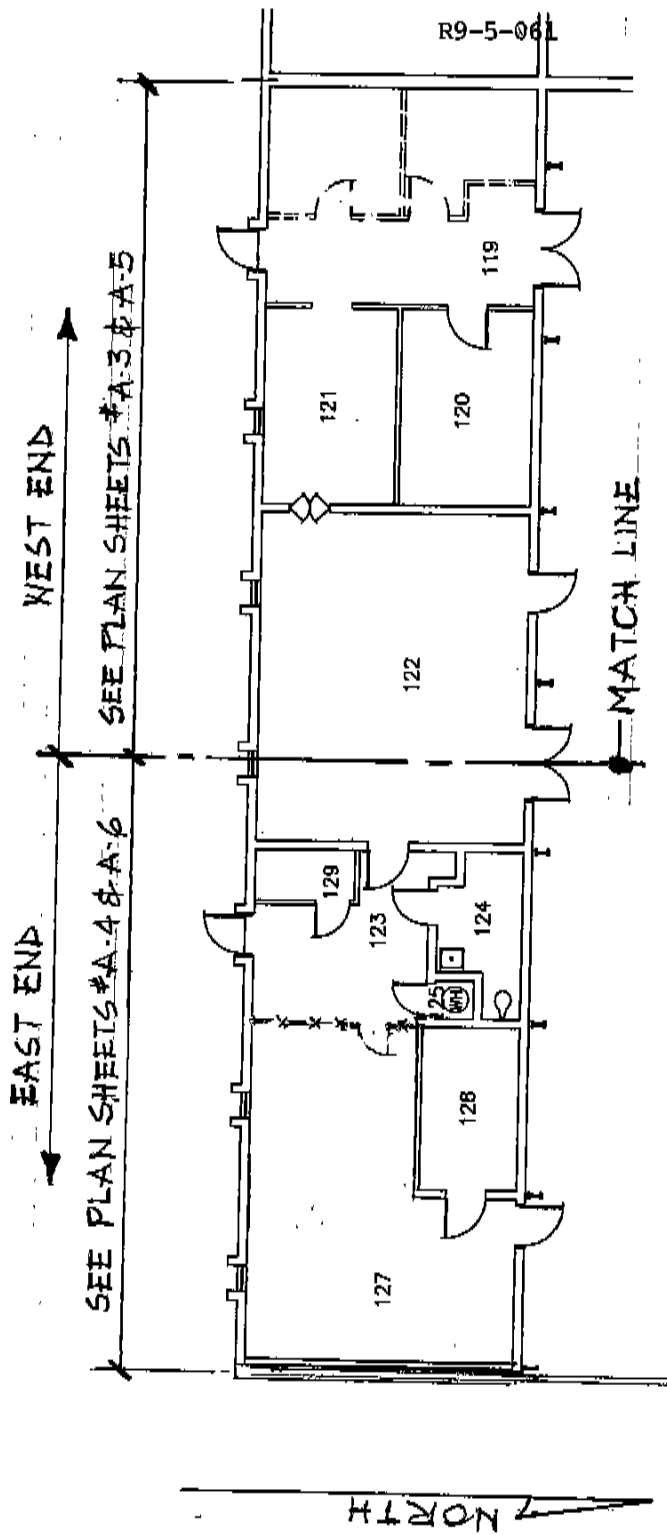
R9-5-061

Page 7

SITE LOCATION PLAN

PLAN SHT. #A-1

PROJECT #B-25050

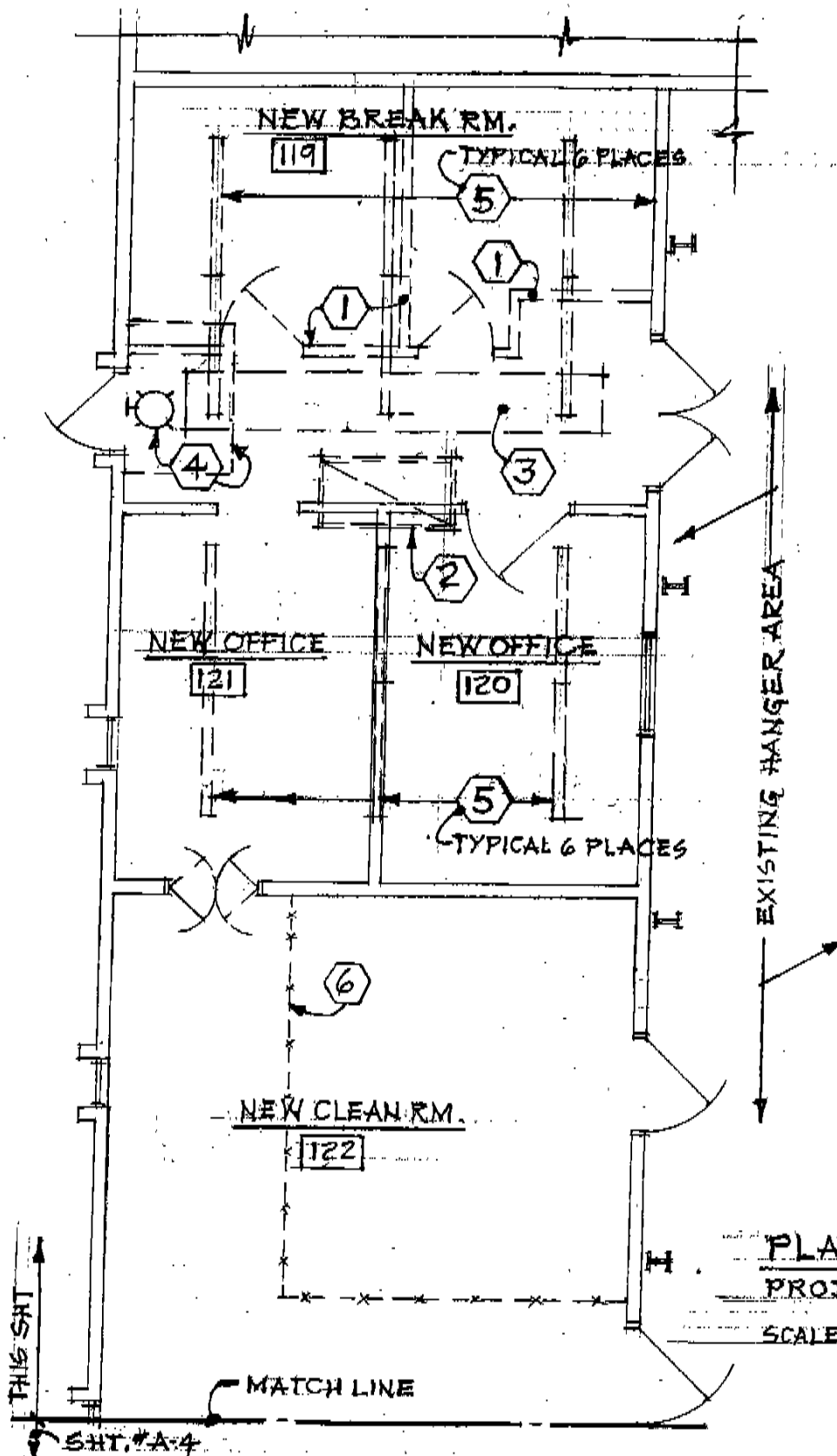


ENLARGED PLAN OF EXISTING HANGER MAINTENANCE AREA
FOR REFERENCE ONLY

PLAN SHT. #A-2 OF 6
PROJECT #B-26050

R9-5-061

Page 9

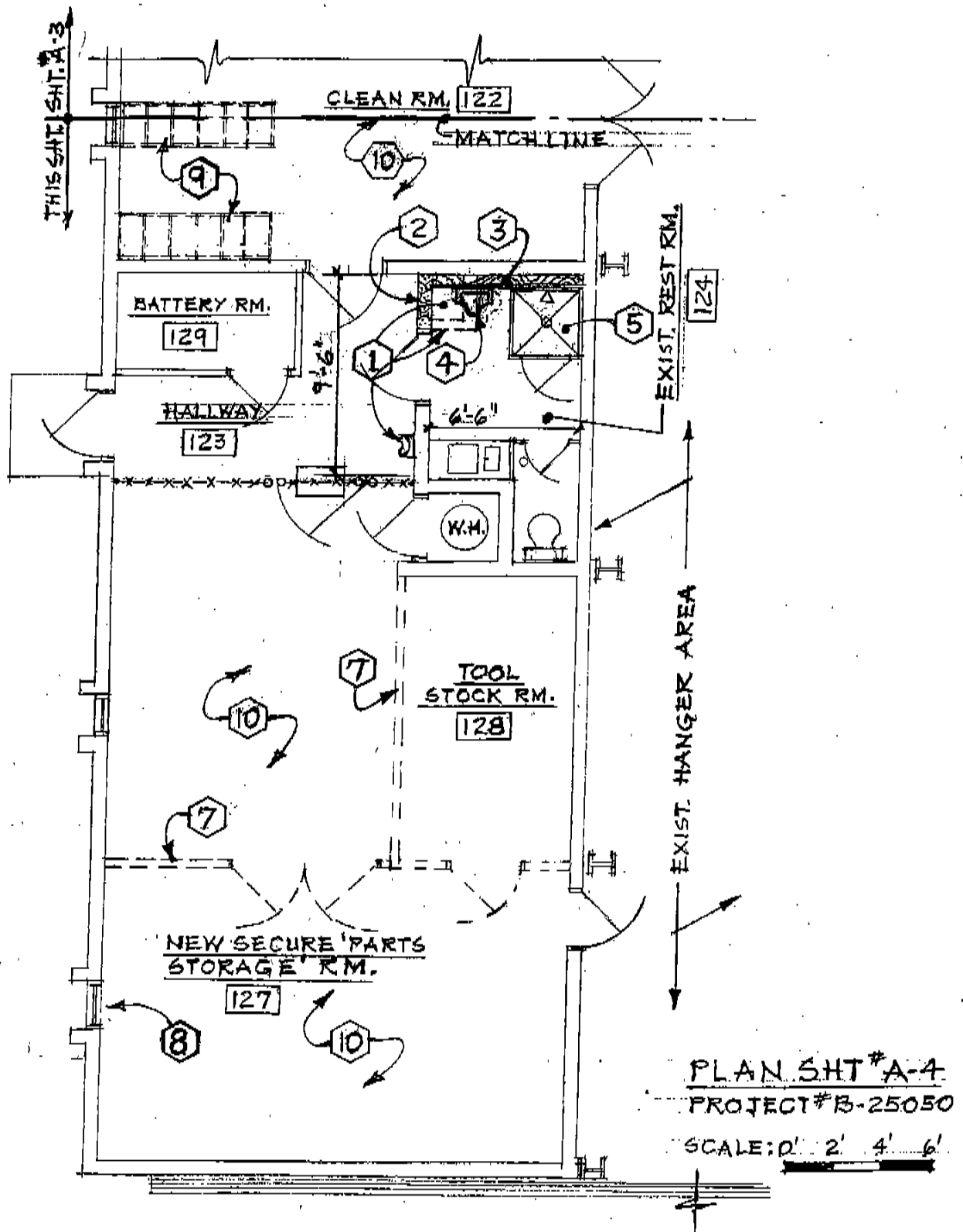


KEY NOTE LEGEND; Plan Sheet #A-3

- 1** Remove existing wood stud / gypsum board walls in their entirety
- 2** Modify existing HVAC return air plenum and grille. See Plan A-5 for required modifications.
- 3** Modify existing HVAC Supply air system. See Plan A-5 for required modifications.
- 4** Slope new suspended tile ceiling up to clear existing exit and emergency light fixture.
- 5** Remove existing open tube fluorescent light fixtures, see Plan #A-5.
- 6** Remove existing wire mesh link partition, rework as necessary and reuse fabric, etc. for the new security partition at room #126. See plan A-4.

R9-5-061

Page 11



KEY NOTE LEGEND, Plan Sheet #A-4

- ① Relocate existing eye wash fountain to wall beside existing lavatory. Remove existing wall to limits shown.
- ② Fill in existing recess in masonry wall. Finish to match existing adjacent surfaces.
- ③ Install new 3 1/2" metal stud chase wall framing for new plumbing pipe space. Add reinforcing as required for relocated urinal. Install 5/8" gypsum board on rest room side and finish to match existing adjacent surfaces.
- ④ Relocate existing urinal to west wall of Rest Room. Install plumbing as required.
- ⑤ Install new 36" x 36" pre-fabricated modular shower unit. Install hot and cold water and sanitary waste drain as required for a complete working shower unit.
- ⑥ Install a full height (to roof deck) wire mesh link partition with materials from same removed from room #122. Fabricate and install wire mesh covered 36" wide x 84" high dutch door complete with heavy duty hardware and framing. Door to have a 16" deep heavy duty transaction shelf mounted at 36" height onto bottom portion of dutch door.
- ⑦ Remove existing stud wall in its entirety to limits shown.
- ⑧ Replace window glass at existing exhaust fan location.
- ⑨ New lockers to be furnished and installed by DPS.
- ⑩ Existing machinery to be relocated by owner.

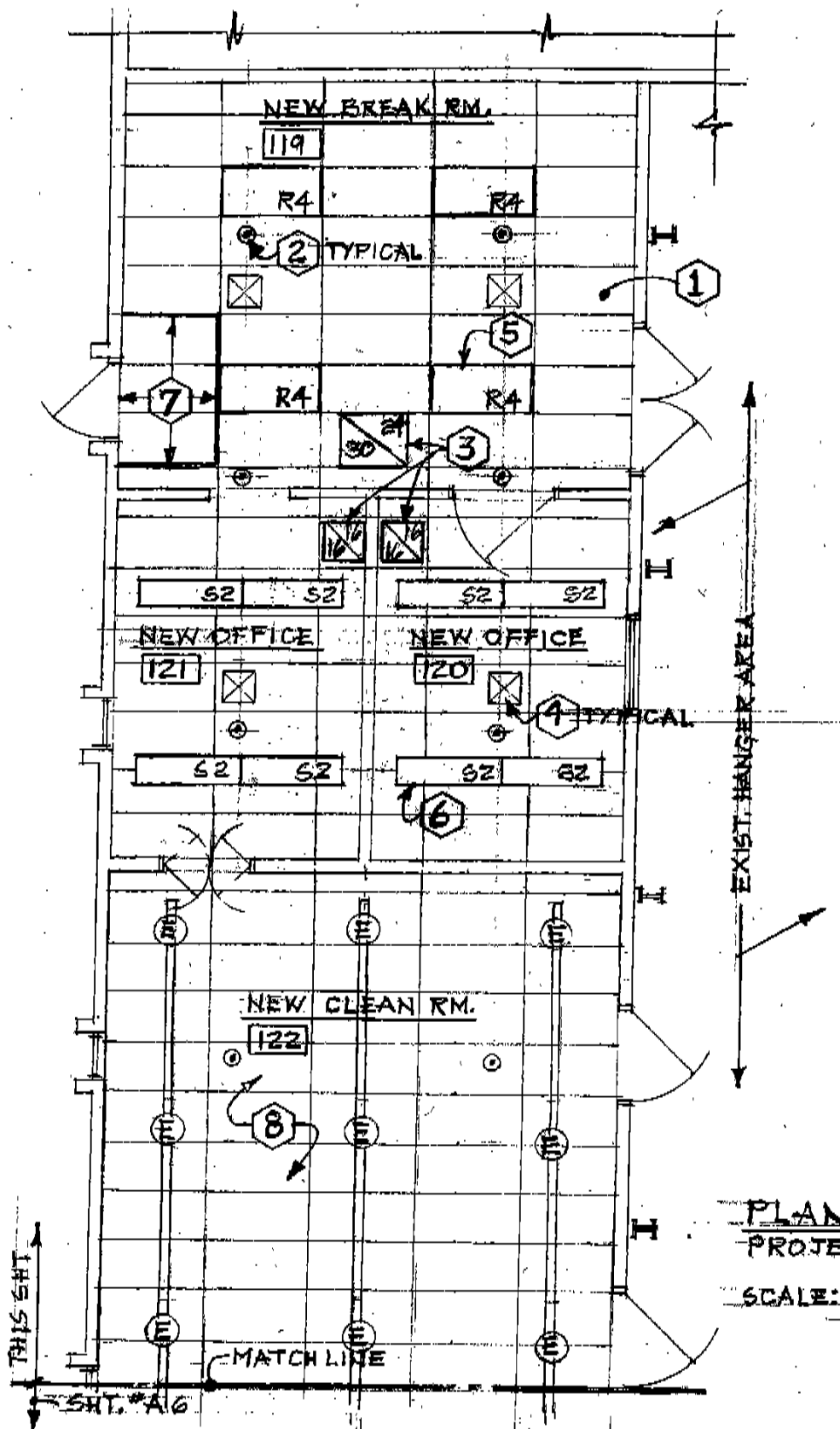
NOTE:

Items # 1 through 5 are under "Add Alternate #1.

Items # 6, 7 & 8 are "Base Bid" items.

R9-5-061

Page 13

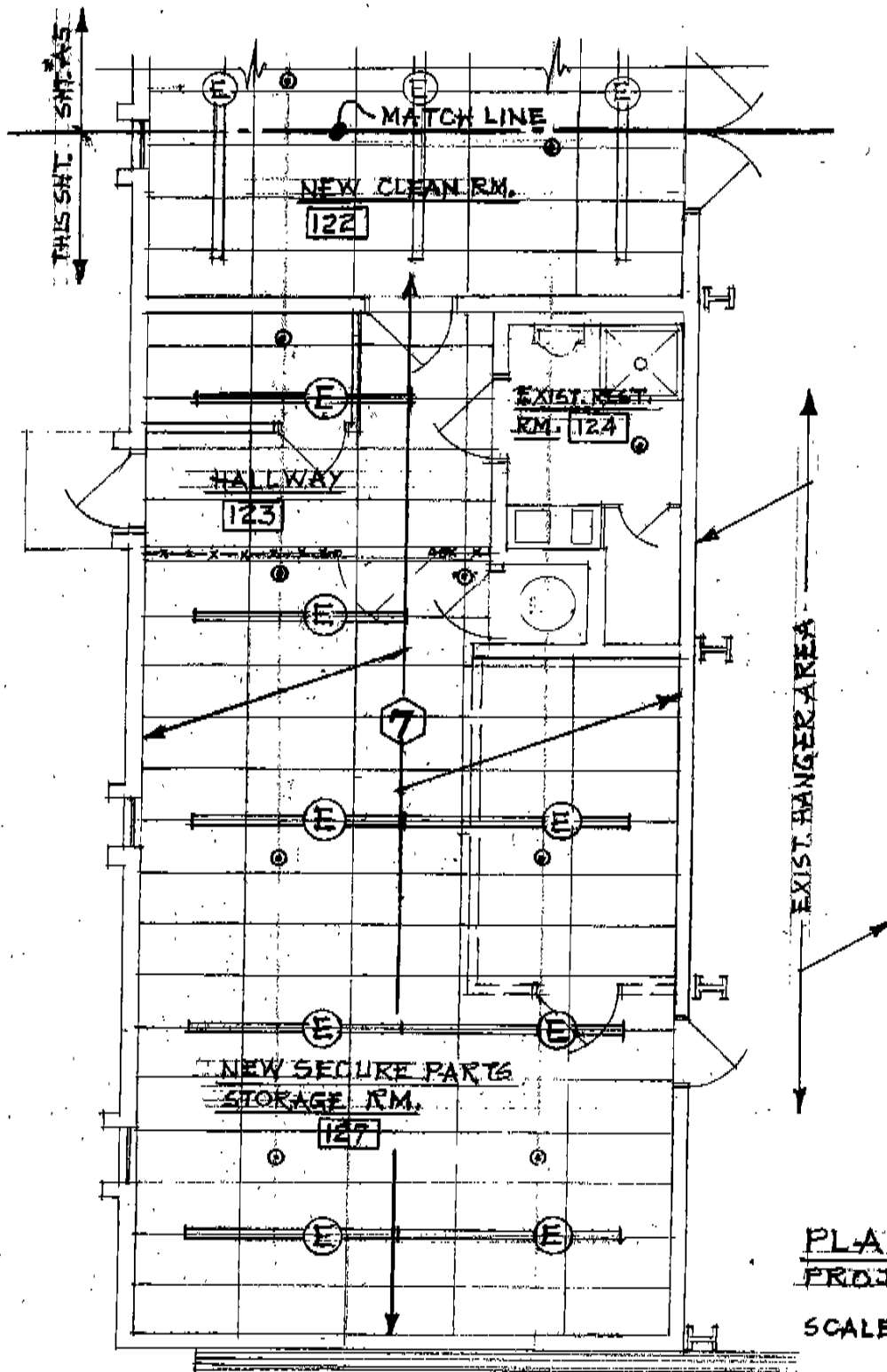


PLAN SHT. #A-5
PROJECT #B-25050

SCALE: 0' 2' 4' 6'

R9-5-061

Page 14



KEY NOTE LEGEND; Plan Sheets # A-5 & A-6

- 1** Install new 2' x 4' suspended acoustical tile ceiling within rooms # 119, 120 & 121 at 8'-0" ceiling height.
- 2** Lower fire sprinkler heads to protect area below new suspended ceiling.
- 3** Modify existing HVAC return air systems as required to comply with return air grille locations as shown on plan(s).
- 4** Modify existing HVAC supply air systems as required. Install four new 12" x 12" alum. diffusers. Diffusers to have adjustable O. B. dampers.
- 5** Install new 4 lamp 2' x 4' lay in fluorescent light fixtures. Wire into existing electrical system (typical 4 places in room # 119), add light switch as required.
- 6** Install 4 new 2 lamp surface mounted fluorescent light fixtures each in rooms #120 & 121. Wire into existing electrical system. Install separate light switches for each office.
- 7** Slope new suspended ceiling up to clear existing exit and emergency light fixture.
- 8** **Add Alternate # 1:**
Install new 2' x 4' suspended acoustical tile ceiling in rooms #122, 123 & 127 at 8'-6" ceiling height. Lower fire sprinkler heads to protect area below new suspended ceiling. Modify fire sprinkler system as required to comply with codes. Remodel existing HVAC system and install new return air grilles and supply air diffusers as required. Remove existing fluorescent light fixtures, clean, re-lamp and reinstall the fixtures below and onto new acoustical tile ceiling.